



**Haas Institute for a Fair and Inclusive Society  
2017 General Summer Fellowship  
Application Deadline: February 10, 2017**

### **Haas Institute**

The Haas Institute for a Fair and Inclusive Society at UC Berkeley brings together researchers, community stakeholders, policymakers, and communicators to identify and challenge the barriers to an inclusive, just, and sustainable society in order to create transformative change. The Haas Institute serves as a vibrant network of researchers and partners advancing research and policy related to marginalized communities, touching all who benefit from a truly diverse, fair, and inclusive society.

### **The Opportunity**

The Haas Institute Summer Fellowship is a three-month part-time paid internship (compensation is based on educational degree) that runs from **May 19 to August 19, 2017**. Traditional and non-traditional students with educational backgrounds from community college to doctoral degrees are welcome to apply. As the summer fellowship is based at the Haas Institute office on the UC Berkeley campus, all summer fellows are expected to work at the Haas Institute office. All accepted applicants must arrange and cover the expenses of their own travel and housing accommodations.

### **Responsibilities**

Summer Fellows are expected to work on one of a wide range of projects relating to marginalized groups, transformative change, and issues related to race, class, gender, sexuality, disability, religion, at local, national, and global scales. Fellows are expected to assist with, and work on one of the pre-existing research and policy analysis. Additionally, based on project assignments, fellows are expected to take part on writing reports, memos, discussion papers, and journal articles; data gathering, mapping and data analysis; literature reviews and bibliographic annotation, and preparation of presentations for speaking engagements; and planning and coordinating of meetings and conferences.

### **Commitment**

All Summer Fellows are expected to:

- Work at the Haas Institute office on the UC Berkeley campus;
- Have a genuine commitment to social and racial justice, and civil liberties;
- Work approximately 20 hours per week for three months (May 19 to August 19).



### **Minimum Qualifications**

- Computer and internet research proficiency;
- Excellent verbal and written communication skills;
- Good organizational skills and ability to work independently;
- Self-starter with ability to initiate and complete work with limited supervision;
- Ability to prioritize tasks and meet deadlines;
- Familiarity with data collection and data analysis.

### **To apply**

When you apply, please make sure that your application is in **a single PDF file** that includes the following: (1) a cover letter, no more than 2 pages, describing your experience and why you would be a good fit for this fellowship, (2) your resume, no more than 2 page, and (3) a writing sample of no more than 5 pages that could be a public publication or a course research paper.

Interviews will be held on March 1-7, and we will notify candidates by March 10, 2017.

Please send your application to the Haas Institute Summer Fellowship Program Committee at [hifisinternship@gmail.com](mailto:hifisinternship@gmail.com), with subject line: "Haas Institute 2017 General Summer Fellowship" before **5pm of February 10, 2017**.

*Applications submitted after the deadline or without a cover letter and writing sample will not be considered.*